

Employer's Name: Chambersburg Area School District

**CHAMBERSBURG AREA SCHOOL DISTRICT**  
435 Stanley Avenue  
Chambersburg, Pennsylvania 17201  
717-261-3419

***CERTIFIED WORKPLACE COMMITTEE MINUTES***

Date: November 16, 2023  
Location: Virtual Meeting  
Starting & Ending Time: 3:15 - 4:15 PM

- I. Bobbie Stine called the meeting to order at 3:17 p.m.
- II. Members reported their attendance and the meeting proceeded. Lissett Jones, Robin Knepper, Mark Long, Cody Marker and John Parson were absent.
- III. The Minutes were accepted from the October 19, 2023 meeting. Ellen Henry motioned and Sam Beepath seconded.
- IV. Accident Review – Emily Dice reviewed.

Date Reported	Type of Injury	Date of Injury	Location of Incident	Employee Description	Notes
10/25/23	Trip/Fall	10/25/23	CASHS	Professional	IW fell on the sidewalk, injured knee, ankle and elbow. Claim/no loss time
11/2/23	Struck by object	11/2/23	Fayetteville Elementary	Professional	IW was struck by student's desk on top of foot. Student flipped the desk. Claim/no loss time
11/9/23	Bite	11/9/23	Scotland Elementary	Professional	IW was bit by a student, broke skin. Claim/no loss time

- I. Inspection Report Review: Wendy sent the inspection form to Scott Moyer and Brandon Hull

**2023-24 Inspections to be completed September thru November**

Jaime Vinglas / Matt Varner	CAMS North, Grandview
Cody Marker / John Parson	CASHS
Emily Dice / Jonathan Michael	Admin. Building, Buchanan

**2023-24 Inspections to be completed December thru February**

Keith Naugle / Barry Sheeder	Guilford Hills, New Franklin
Mark Long / Wendy Grove	Hamilton Heights, Falling Spring
Gary Carter / John Parson	Scotland, B&G/Food Service
Bobbie Stine / Robin Knepper	Stevens, Transportation

**2023-24 Inspections to be completed March thru May**

Barry Sheeder / Keith Naugle	Lurgan, Ben Chambers
Matt Varner / Brandon Hull / Scott Moyer	CAMS South, Marion

*AN EQUAL OPPORTUNITY EMPLOYER*

- II. Old Business:
- III. New Business: Bobbie Stine recommended changing the meeting in December to December 14<sup>th</sup>. Everyone was in agreement.
  - 1. Privilege of the floor
- IV. Adjournment at 3:29 p.m. Barry Sheeder motioned and Keith Naugle seconded.